



BUSINESS LICENSE FEE SCHEDULE

Thank you for your interest in operating a business in the City of Lancaster. We wish you well in your business venture.

The City's business license fees are based on the number of employees and your business start date within the City. You are required to apply for your license prior to operating your business; however, to avoid incurring a penalty fee, we must receive your application submittal on or before the last business day of the month that you start operating your business.

BUSINESS LICENSE FEES (Effective October 1, 2015)

	License	Processing	SB1186	Total
New Application:				
0 – 25 Employees	\$89.00	+ \$78.00	+ \$1.00	= \$168.00
26 – 50 Employees	\$117.00	+ \$78.00	+ \$1.00	= \$196.00
51 – 75 Employees	\$155.00	+ \$78.00	+ \$1.00	= \$234.00
76 or more Employees	\$188.00	+ \$78.00	+ \$1.00	= \$267.00
Hair/Nail Salon Rental	\$41.00	+ \$78.00	+ \$1.00	= \$120.00
Renewal:				
0 – 25 Employees	\$89.00	+ \$27.00	+ \$1.00	= \$117.00
26 – 50 Employees	\$117.00	+ \$27.00	+ \$1.00	= \$145.00
51 – 75 Employees	\$155.00	+ \$27.00	+ \$1.00	= \$183.00
76 or more Employees	\$188.00	+ \$27.00	+ \$1.00	= \$216.00
Hair/Nail Salon Rental	\$41.00	+ \$27.00	+ \$1.00	= \$ 69.00

If applicable, the following fees are added to the corresponding Total fee referenced above:

Tobacco Retail License Processing Fee	\$75.00
Home Occupation Application Processing Fee	\$60.00
Vending Machine Businesses	\$10.00/address where machines are placed
Point-of-Sale Vehicles	\$10.00/vehicle used for point-of-sale

Other Fee: Duplicate License \$10.00

PENALTY FEE

Penalties for late application/renewal start at 20% of the original fee (if one month delinquent) and are assessed an additional 10% each month the license is delinquent (up to 50% maximum penalty per year).