General
Ethics

The City of Lancaster Purchasing Division subscribes to and accepts as its own the Standards of Purchasing Practice adopted by the California Association of Public Procurement Officials (CAPPO).

- To regard public service as a sacred trust, giving primary consideration to the interests of the public agency that employs us.

- To purchase without prejudice, seeking to obtain the maximum value for each dollar expended.

- To avoid unfair practices, giving all qualified vendors equal opportunity.

- To honor our obligations and require that obligations to our public agency be honored.

- To accord vendor representatives courteous treatment, remembering that these representatives are important sources of information and assistance in solving our purchasing needs.

- To refuse to accept any form of commercial bribery, and prevent any appearance of so doing.

- To be receptive to counsel from our colleagues, and to cooperate with them to promote a spirit of teamwork and unity.

- To conduct ourselves with fairness and dignity, and to demand honesty and truth in the purchasing process.

- To strive for greater knowledge of purchasing methods and of the materials we purchase.

- To cooperate with all organizations and individuals involved in activities designed to enhance the development of the purchasing profession, remembering that our actions reflect on the entire purchasing profession.