



CITY OF LANCASTER
DEVELOPMENT SERVICES DEPARTMENT
CAPITAL ENGINEERING DIVISION
GRADING / ENCROACHMENT PERMIT APPLICATION

Accela Citizen Access (ACA) Registration			Contact Design Engineering: (661) 723-6049 aasdengrev@cityoflanasterca.org		
Register online at https://aca.accela.com/lancaster/ and click on Apply for Permit					
Date	Project / Case No. (SPR, DR, etc.)	Permit Type		APN	
Project Address and Cross Streets					
Asphalt Cut – Total Square Feet		Concrete Cut - Total Square Feet		Earth Cut - Total Square Feet	
<p>Description of Work</p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/> 1. Is the utility/contractor going to reduce the number of vehicular travel lanes at any time?</p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/> 2. Is the utility/contractor going to shift traffic over the centerline?</p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/> 3. Is the utility/contractor going to close the road in one or more directions?</p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/> 4. Is the utility/contractor going to be working outside the hours of Monday-Friday 7:00am-4:00pm?</p>					
Property Owner Name			Applicant Name		
Address			Address		
City		State	City		State Zip
Email			Email		
Phone		Accela Citizen Access (ACA) Registration Complete Yes <input type="checkbox"/> No <input type="checkbox"/>		Phone	
Contractor Name			Architect / Engineer Name		
Address			Address		
City		State	City		State Zip
Email			E-mail		
Phone		Accela Citizen Access (ACA) Registration Complete Yes <input type="checkbox"/> No <input type="checkbox"/>		Phone	
State License Type & No.		City License No.			